

Hooksett Public Library Trustee Meeting  
February 23, 2016 5:30 PM  
Official minutes

Present: Tammy Hooker, Mac Broderick, Mary Farwell, and Barbara Davis  
Linda Kleinschmidt. excused

Guest: Heather Shumway-Rainier Library Director

Call to Order- M. Farwell called the meeting to order at 5:39 pm.

Public Input-none at this time

Secretary's Report- B. Davis made a motion to accept the minutes from the January 19, 2016. Seconded by M. Broderick. Approved by all.

Treasurer's Report

D. Davis made a motion to accept \$4062.52 from the Greenough Grant. Seconded by M. Broderick. Approved by all.

Library Director's Report

H. Shumway-reported that there is a problem with ventilation in the mens rest room downstairs. She is contact John at Town Hall for him to research the ventilation system.

Discussed the planning space for the children's room.

Reviewed our circulations numbers and items being circulated. Should we "weed" more?

**Committee reports**

**Personnel-to schedule a meeting**

**Policy**

**Unfinished Business**

HVAC

Chimney liner-H. Shumway will obtain a second estimate

Gas pipe input-H. Shumway is working with Liberty Utilities

Valve replacement-B. Davis made a motion have Paradigm Plumbing replace 52 valves in the registrations amount of \$3685.00. Seconded by M. Broderick. Approved by all.

Budget- Budget Committee Presentation was reviewed. Will be meeting with Budget Committee on Thursday, March 25, 2016 at 7:00 pm

Elevator-RFP to be opened on 2-24-16 at 11:00 am at Town Hall

ACA reporting-M. Farwell & H. Shumway meet with Rick Jones from Interlock Health Trust, Dean Shankle, Christine Soucy. It was determined that we could report as a small business and can retain health insurance under the town plan.

Library Journal Small Library of the Year contest. M Farwell working with the committee to obtain additional information.

Affinity Program to be monitored on a day bases that ends in April.

Family Place presentation – H. Shumway shared powerpoint with the Trustees.

Library Ambassador Program ongoing

Individual tech help- will track who has a library card and who doesn't.

Library goals

Tagline - MB

Other unfinished business

**New Business**

Acceptance of donations. B. Davis made a motion to accept the following donations:

Boy Scouts/Ruth Mariano	\$109.29
Model T	\$30.00
Sew Bee	\$17.00
Jeanette's Knitting Group	\$6.00
Bead Society	\$8.00

Seconded by M. Broderick. Approved by all.

Cell phone usage/data for the director will be discontinued at this time.

School Board forum-to be held on Monday, February 29, 2016 at 6:30 pm. Todd Lizotte will be the moderator.

Webinar 2/26 on Small Libraries

Other new business

Next meeting will be held on 3-7-16 at 5:30 pm

Meeting adjourned at 8:18 pm